

United States District Court

*Eastern District of Missouri
111 South Tenth Street
St. Louis, Missouri 63102*

*James G. Woodward
Clerk of Court*

*Phone (314) 244-7900
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November 1, 2006

Lawyers admitted to practice in the United States District Court for the Eastern District of Missouri will be hearing from the clerk of court during the month of November. Every member of the bar will receive an email message explaining the court's requirements that lawyers renew their registration and provide an update of their profile. There is a twenty dollar fee to process each registration renewal. This fee can be paid online through the Pay.gov service.

According to Clerk of Court Jim Woodward, this registration renewal process is mandated by local court rules and takes place every four years. Lawyers who no longer intend to practice in the federal district court need not complete the registration renewal. After the registration period ends, the names of lawyers who fail to re-register will be removed from the roll of attorneys admitted to practice in the Eastern District of Missouri. **The registration deadline is January 31, 2007.**

Woodward noted that there is an ongoing need to maintain current information about persons who are admitted to practice. "The district court has about 6000 members of its bar. Our automated data base has to have current address and law firm information for the court to be able to communicate with members, both for case-related as well as other purposes. We also want to control the growth of the data base by periodically removing names of lawyers who have died, retired or moved out of the area. We have made this a very simple process, but every lawyer who intends to maintain active standing in the bar needs to register and pay the fee." Woodward also noted that the process can be completed on line. Instructions are available on the web site: www.moed.uscourts.gov/CMECF/reregistrationinstructions.pdf.

In this year's registration renewal, lawyers are requested to provide an updated email address. Woodward explained that since the district court implemented CM/ECF in October 2003, notifications by email transmission have become the primary method by which the court communicates with members of the bar. "The clerk's office depends on up-to-date email addresses for members of the bar in order to provide timely case information and court announcements to lawyers," Woodward said.

Questions about the attorney registration renewal process can be directed to Jim Woodward (314-244-7890) or Chief Deputy Clerk, Lori Miller-Taylor (314-244-7910).

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF MISSOURI

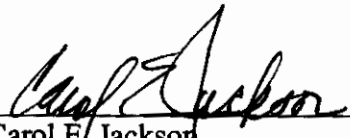
IN RE:)	
)	ATTORNEY REGISTRATION
BUSINESS OF THE COURT)	RENEWAL FEE FOR 2007
)	

ADMINISTRATIVE ORDER

WHEREAS the roll of attorneys admitted to practice in this Court shall be renewed quadrennially, in accordance with E.D.Mo.L.R. 12.01(D). A renewal registration form shall be filed with the Clerk by every member of the bar on or before the thirty-first day of January, 2007, accompanied by a fee sufficient to defray the Court's expense of maintaining a current automated register of members of the bar.

IT IS HEREBY ORDERED that the fee for each attorney registration renewal for 2007 shall be twenty dollars (\$20.00), to be paid as directed by the Clerk of Court at the time the attorney renewal registration form is filed with the Court.

SO ORDERED this 8th day of September, 2006.


Carol E. Jackson
Chief United States District Judge